



Health Check

Please click on each relevant box



1. Do you have a written health and safety policy?

Yes

No

2. When was your health and safety policy last reviewed?

Within last 12 months

Within the last two years

Never

3. Do you have adequate means in place to communicate the information in your health and safety policy to your employees?

Yes

No

4. Have you provided formal health and safety training for your staff in areas which are relevant to your risk? (i.e. PPE, Manual Handling, Work at Height, LOLER, Noise, Work Equipment, Plant, Fire, First Aid, Vehicles and Transport etc.)

Yes

No

5. Do you have adequate trained first aiders, first aid kits and the correct means of reporting accidents within the business? You need to have kits with crew on site and the correct accident books with each kit. You also need to have your own fully qualified first aiders both on site and at your premises.

Yes

No

6. Do you have an active health and safety committee?

Yes

No

7. Have you risk assessed all the significant risks within your company?

Yes

No

8. Have your risk assessment been carried out by a competent person? (i.e. someone who is trained to carry out risk assessments and understands the industry in which you work)

Yes

No

9. Does the board (or most senior manager) review health and safety performance regularly?

Yes

No

10. Have you set key performance indicators to measure your health and safety performance?

Yes

No

11. Do you have access to competent health and safety advice? As an employer, you must appoint someone competent to help you meet your health and safety duties.

Yes

No

12. Do you have systems in place to ensure your staff all know the outcomes of risk assessments and necessary safety controls?

Yes

No

13. Have you displayed the Health Safety and Law Poster together with a copy of your Employers Liability Insurance certificate at your premises where all staff are able to read it?

Yes

No

14. Have you provided the correct PPE free of charge to all employees that require it, instructed them on its care and upkeep and what to do if is worn, lost, damaged or missing?

Yes

No

15. Have you had a full fire safety risk assessment carried out for your premises?

Yes

No

16. Have you trained all your staff in basic fire safety?

Yes

No

17. Have you adequate numbers of trained fire wardens for your premises?

Yes

No

18. Have you met all the requirements of the fire risk assessment including keeping a Fire Safety Log Book?

Yes

No

19. Do you provided suitable and sufficient induction training for new employees on their first day of working for the company?

Yes

No

20. Are staff on site provided with suitable and sufficient induction upon arrival on each site or venue? If not provided by the Client then Crew Chiefs should carry out inductions.

Yes

No

21. Do all staff authorised to use plant hold current and relevant training certification issued by one of the following organisations?

Construction Skills (formally Construction Industry Training Board – CITB)
Construction Plant Certification Scheme (CPCS)
LANTRA National Training Organisation
The Independent Training Standards Scheme and Register (ITSSAR) (the administrative arm of the Association of Industrial Truck Trainers)
National Plant Operators Registration Scheme (NPORS)
RTITB (formally Road Traffic Industry Training Board)
International Powered Access Federation (IPAF)

Yes

No

22. What items of plant do you use?

Fork Lift Truck
MEWP (Scissor)

Telehandler
MEWP (Cherry Picker)

Rough Terrain Fork Lift Truck
Other

23. Do you have a current certificate for the electrical installation (upto socket outlet) for your premises?

For commercial premises this must be every five years.

For places of entertainment this must be every year.

For emergency lighting and fire alarms this must be every year.

Yes

No

24. Is all your electrical equipment Portable Appliance Tested (PAT) (and records kept) including that used in the office etc as well as that used on site?

Yes

No

25. What means of access do you use for work at height?

MEWP (Cherry Picker)

MEWP (Scissor Platform)

Ladders or Steps

Rope Access

Climbing with Fall Arrest

26. Is all your lifting equipment (including MEWPS, Lift Trucks, rigging motors and chains, trussing, slings, O Rings, Pear Rings, D Rings, STAC,steels, hoists and associated rigging equipment inspected / tested on a regular basis and records kept.

Yes

No

27. How many employees do you have, include all Directors, Partners, Owners including yourself. Do not include freelance (self-employed) staff.

1-4

5-10

10- 20

More than 20

28. Do all your fabrics, softs, drapes, scrims, netting etc. hold current fire safety certificates?

Yes

No

29. Are all your temporary power installations tested and inspected to BS 7909?

Yes

No

30. Are all fully aware of your responsibilities and documentation requirements (if any) under the CDM Regulations?

Yes

No

Company Name:

Contact Person:

Address:

Phone:

Mobile:

Email:

Main Area of Operations (e.g. PA Hire, Lighting, AV):